## **Financial Aid Applications**

Information for Families Applying for Aid the 2019-2020 School Year

Thank you for your interest in the Roxbury Latin School for the 2019-2020 school year. In order to be considered for financial assistance, you must complete a Parents' Financial Statement (PFS) and submit a copy of your 2018 Federal tax return and W2s by February 15, 2019. Award decisions will be sent on March 10, 2019.

The Roxbury Latin School uses the analysis system of School and Student Services (SSS) to assess a family's financial need. RL defines "need" as the difference between the cost of attendance and a family's contribution toward that cost. The need assessment is based upon 2018 income and family expense information including assets, liabilities, family size, cost of living and the number of children in tuition charging schools.

If parents are divorced, separated, or never married, both parents are required to complete a PFS and submit tax information. The analysis of both parents (and new spouses if any) will be considered by the Committee.

## TO BEGIN THE FINANCIAL AID APPLICATION PROCESS

- Go to www.solutionsbysss.com and set up a PFS online account. The Roxbury Latin School Code is 6178. Returning parents who completed a PFS last year should use their email address and existing password.
- We recommend uploading additional documentation directly to SSS. If you choose to mail them directly to SSS, you must also submit the Required Document Cover Sheet which is available online. (If you submit documents directly to the school, you do not need the Required Document Cover Sheet.)
- Submit and pay for the PFS (\$51.00).
- Completed PFS and all supporting documentation must be submitted by February 15, 2019.
- Parents are encouraged to view their family report which is usually available online 24 hours after submission.
- SSS Helpline is 1-800-344-8328.

## ADDITIONAL DOCUMENTS REQUIRED

- A copy of all 2018 W2 and/or 1099 forms for each income earner in the family.
- A signed copy of 2018 Federal tax return including all schedules.

## All documentation must be received by February 15, 2019.

If you have questions, please contact Karen Dinon, Director of Financial Aid at <a href="mailto:karen.dinon@roxburylatin.org">karen.dinon@roxburylatin.org</a> or by calling 617-477-6341.